

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JUNE 14, 2011, 7:00 P.M.**

Mr. John Molinaro presiding.

The Pledge of Allegiance was led by 4-H members.

4-H members in attendance recited the 4-H Pledge.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Jones, Morris, Morse and Delany gave prior notice of their inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braughler	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9.....	Amy Rinard	District 10.....	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13.....	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16.....	John Molinaro
District 17	Mary Delany	District 18.....	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jan Rouou
District 21.....	Craig Peterson	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the May 10, 2011, meeting be approved as corrected and printed. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JUNE 1, 2011**

Available Cash on Hand		
May 1, 2011	\$ 398,508.26	
May Receipts	<u>4,795,218.82</u>	
Total Cash		\$ 5,193,727.08
Disbursements		
General - May 2011	\$4,134,813.75	
Payroll - May 2011	<u>1,213,907.56</u>	
Total Disbursements		<u>5,348,721.31</u>
Total Available Cash		\$ (154,994.23)
Cash on Hand (in bank) June 1, 2011	\$ 565,089.31	
Less Outstanding Checks	<u>720,083.54</u>	
Total Available Cash		\$ (154,994.23)
AIM Government & Agency Portfolio	3,990,854.82	
Local Govt. Invest. Pool - General	17,421,860.50	

Institutional Capital Management	15,770,862.64
Local Government Investment Pool - Clerk of Courts	160,813.65
Local Government Investment Pool – Farmland Preservation	251,863.84
Local Government Investment Pool - Parks/Liddle Fund	<u>112,113.00</u>
	\$37,708,368.45
2011 Interest - Super N.O.W. Acct.	\$1,127.83
2011 Interest - L.G.I.P. - General Funds	10,771.97
2011 Interest - ICM	96,409.78
2011 Interest - AIM	192.08
2011 Interest - L.G.I.P. - Parks/Carol Liddle Fund	100.18
2011 Interest - L.G.I.P. - Farmland Preservation	166.35
2011 Interest - L.G.I.P. - Clerk of Courts	<u>106.21</u>
Total 2011 Interest	\$ 108,874.40

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Board Chair Molinaro presented the following communications:

1. Memo dated June 9, 2011, from Jefferson County Finance Director Dave Ehlinger regarding an anonymous donation.
2. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on June 16, 2011, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.
3. Letter dated June 14, 2011, with a survey form, from the Jefferson County Sustainability Task Force to the Board on completing the survey regarding sustainability in the way Jefferson County government does business. Said survey to be returned by June 24, 2011.

The communications and notice were received and placed on file.

Special order of business. Suzanne Wade and Lisa Conley, representing the Rock River Coalition, presented the Protector Award to John Molinaro and Joe Nehmer.

The floor was opened for public comment. Speaking was John Kannard, Helenville, on a site for the Highway Shop.

Presiding Judge Koschnick; Cindy Bride, Workforce Development Director; Amy Venables O’Neil, People Against Domestic & Sexual Abuse (PADA) Executive Director; Gail Scott, Director/Health Officer; and Kathi Cauley, Human Services Director, presented their department’s/council’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on May 19, 2011, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes

of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3524A-11, 3525A-11 AND 3526A-11

DATED THIS TWENTY-THIRD DAY OF MAY 2011

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS
3506A-11 & 3523A-11 IS MAY 14, 2011.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2011-06.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3524A-11, 3525A-11 and 3526A-11 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 19, 2011, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Modify the lot approved in 1996 to include the existing driveway and exclude an area on the north side of the original proposal. The site is at N1104 Pechous Road in the Town of Cold Spring, on PIN 004-0515-2324-000 (34.702 acres). This action is conditioned upon approval and recording of the final certified survey map including extraterritorial plat review, if necessary. Rezoning shall be null and void and of no effect one year from date of County Board approval unless all applicable conditions have been completed by that date. (3524A-11 – Barry Pechous/Beverly Maier Trust)

Reconfigure the previously approved lot to allow a 1.9972-acre building site near N9404 Fox Road in the Town of Ixonia. The site is part of PIN 012-0816-0431-000 (40 acres) and 012-0816-0434-000 (30.358 acres). Rezoning is conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot, upon installation of the driveway prior to permit issuance, and upon payment of a conversion fee to the State of Wisconsin at a rate of \$870 per acre or portion thereof for rezoning out of the A-1 Agricultural District. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3525A-11 – Richard & Bonita Jaeger)

Rezone to create a 1.95-acre building site near N5512 CTH S in the Town of Lake Mills from part of PIN 018-0713-2723-002 (3.6 acres). This action is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot, and upon payment of a conversion fee to the State

of Wisconsin at a rate of \$876 per acre or portion thereof for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3526A-11 – Kurt Siegel/Frederick Dettman LE, Tracy Johnston property)

Mr. Nass moved that Ordinance No. 2011-06 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2011-20.

WHEREAS, documents recorded or filed in the office of the Register of Deeds are integral to completing real estate transactions within Jefferson County, as well as many other necessary and practical public purposes which would not function if the records were destroyed, and

WHEREAS, creating a digital copy of various types of records currently in the Register of Deeds’ office in paper form would serve to protect the interest of the public in the ability to convey property, obtain birth and death certificates, etc., and

WHEREAS, the Register of Deeds has requested proposals from various vendors to scan hundreds of volumes of documents including grantor/grantee indices, deeds, mortgages and various miscellaneous documents, and

WHEREAS, four potential vendors submitted per image prices for various types of records, and

WHEREAS, a specified amount of various types of records for a total proposal cost of:

US Imaging	\$132,496.54
Source Code	\$104,406.40
River City	\$102,189.40
Integrated	\$149,469.00

AND, WHEREAS, Source Code has a shorter turn around time and more experience working with Register of Deeds’ offices in Wisconsin than River City, and as a result, the Register of Deeds and the Administration & Rules Committee both recommend contracting with Source Code given the small estimated differential in price,

NOW, THEREFORE, BE IT RESOLVED that the Register of Deeds is authorized to contract with Source Code for its Disaster Recovery Project in the amount of approximately \$104,406, based on availability of funds.

Fiscal Note: Funding for the project will come from two distinct sources. For the first part, the 2011 budget included a tax levy amount of \$60,000 for data conversion in the Register of Deeds Department under A/C 1001.521295 (Data Conversion). For the second part, current Wisconsin Statutes dictate that a portion of recording/filing fees in the Register of Deeds shall be segregated for projects of this type. Sufficient funds, net of other expenditures, are available within accounts 1308.521295 (Land Information, Public Access) and 1002.521295 (Register of Deeds, Redaction Project).

Mr. Mode moved that Resolution No. 2011-20 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Jones, Morris, Morse, Delany).

Mr. Mode presented Resolution No. 2011-21.

WHEREAS, Wisconsin has a long history of developing creative and innovative long term care programs as an alternative to nursing homes, and

WHEREAS, Governors Thompson and Doyle, and their respective legislatures, supported the promise of Family Care expansion to people who needed basic care to stay in their homes and communities and not be forced into institutional care, and

WHEREAS, the Family Care Program has relocated many people from nursing homes to more cost effective community settings, and

WHEREAS, the singular promise of Family Care expansion in 2005 was the elimination of the statewide waiting list of over 11,000 (168 in Jefferson County) people of which 156 have been removed and served by Jefferson County with another 91 people still waiting to be served in Jefferson County, and

WHEREAS, Family Care expansion has improved access to 28,885 elderly and disabled participants for long term care to avoid institutional care, of which 891 participants are currently enrolled in Jefferson County, and

WHEREAS, Family Care saves money compared to the standard Medical Assistance Program by reducing acute and primary health care costs as set forth in the Legislative Audit Bureau Report 11-5, April 2011, and

WHEREAS, the long term care effectiveness of the Family Care Program is based on the full enrollment of all eligible participants.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes the Family Care enrollment and expansion caps and encourages our local legislators to vote against this portion of the proposed state budget.

BE IT FURTHER RESOLVED that the Clerk forward copies of this resolution to Governor Walker, Jefferson County's legislative representatives and the Wisconsin Counties Association.

Fiscal Note: None.

Mr. Mode moved that Resolution No. 2011-21 be adopted. Seconded and carried: Ayes 23, Noes 3 (Peterson, Jaeckel, Torres), Absent 4 (Jones, Morris, Morse, Delany).

Mr. Mode presented Resolution No. 2011-22.

WHEREAS, Jefferson County veterans receive the majority of their state veteran benefits through the Wisconsin Department of Veteran Affairs (WDVA), and

WHEREAS, the State Veterans Trust Fund (VTF) is WDVA's primary means of financing the multitude of benefits provided to the veterans of Jefferson County, and

WHEREAS, the VTF, started in 1947 with proceeds from a statewide liquor tax, and later funded by periodic infusions of general purpose revenue and proceeds from WDVA loan programs, has steadily decreased in size due to declining interest rates and investment earnings, along with increased demand for programs/services, and

WHEREAS, the cost to provide and administer benefits provided through the VTF is almost entirely funded by proceeds from WDVA loan programs, resulting in a situation whereby the veterans of our state are essentially funding their own benefits and services, and

WHEREAS, the VTF is forecasted to be into a negative cash flow and completely insolvent as early as late FY-2012/early FY-2013, and

WHEREAS, this will result in cessation of vital and in many cases mandated services to our veterans during an unprecedented time of financial need, including Aid to Needy Veterans Grants, Veterans Retraining Grants, Military Funeral Honors Program, County Veteran Service Officer Grant Program, Personal Loan Program, Federal Claims Assistance, VetEd Reimbursement Grants, Aid to Indigent Veterans, Disabled American Veterans Transportation Grant, County Transportation Grant, Veterans Assistance Program, Outreach Programs, State Veteran Cemeteries, and Veteran's Museums, and

WHEREAS, it is only right that our veterans should continue to have the services they have earned and the support they need, particularly in this time of war and economic crisis, to enable them to contribute to Jefferson County's economy as productive, independent citizens.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors fully supports any and all efforts to provide additional state funding to forestall any VTF insolvency within the next biennium, including, but not limited to, the exploration of permanent state funding for WDVA and the veteran programs and benefits that WDVA oversees.

BE IT FURTHER RESOLVED that the Clerk shall forward a copy of this resolution to the Office of Governor Scott Walker, respective State of Wisconsin legislative representatives of Jefferson County, the Wisconsin Counties Association and the Wisconsin Department of Veteran Affairs.

Fiscal Note: Funding from the Veterans Trust Fund helps to pay for many of the programs offered by the Veteran's Office. County funding may be impacted by the loss of \$12,500 annually from this fund.

Mr. Mode moved that Resolution No. 2011-22 be adopted. Seconded and carried.

Mr. Schultz read Resolution No. 2011-23.

WHEREAS, over 400 children per year in Wisconsin between the ages of one month to eighteen years die from causes other than illness, and

WHEREAS, the Wisconsin Departments of Health Services, Justice, and Children and Families jointly recommend the creation of a local Child Death Review Team to help improve understanding of how and why children die; identify the need to influence policies and programs; improve child health, safety and protection; and help prevent other child deaths, and

WHEREAS, a local CDRT should consist of members from the Coroner's office, local law enforcement, Human Services, District Attorney's office, local Health Department and others such as hospital, EMT's, mental health and school districts, and

WHEREAS, the Jefferson County Board of Health has recommended the county Health Department be the lead agency for the local CDRT as part of their

compliance with the federal Maternal/Child Health Block Grant, and

WHEREAS, the ultimate goal of the local CDRT is to lead to evidence based action at the community and state level to prevent future child deaths,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board does hereby establish a Jefferson County Child Death Review Team.

BE IT FURTHER RESOLVED that the Jefferson County Health Department shall be the lead agency to seek representatives from all of the agencies and groups described above to participate in a local CDRT.

Fiscal Note: Other than the expenditure of staff time for some training and meetings, there will be no direct expense related to this program.

Mr. Schultz moved that Resolution No. 2011-23 be adopted. Seconded and carried.

Ms. Rogers read Resolution No. 2011-24.

WHEREAS, Jefferson County has self-funded its worker's compensation program since the early 1980's, and

WHEREAS, that process involves using a third party administrator to process claims and defend disputed claims, and

WHEREAS, Claim No. 2003-036761 was disputed with a hearing having been scheduled for June 2, 2011, and

WHEREAS, the third party administrator and the attorney defending the claims have recommended settlement in the amount of up to \$48,366.11 including medical bills which forecloses any and all future claims for continuing problems arising from the injury, and

WHEREAS, the Finance Committee recommends settlement in the amount stated including medical bills given the possible exposure and the potential of additional future claims,

NOW, THEREFORE, BE IT RESOLVED that Worker's Compensation Claim No. 2003-036761 shall be settled for a full and final amount of \$48,366.11 including medical bills and all future claims.

Fiscal Note: The settlement amount shall be funded with \$6,680.25 from Worker's Compensation Reserve Account 100.239003 and the balance from the Contingency Fund Acct. 9802.599900. This settlement will need final approval by the Department of Workforce Development. As a budget amendment, 20 affirmative votes are required.

Ms. Rogers moved that Resolution No. 2011-24 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Jones, Morris, Morse, Delany).

Ms. Rogers presented Resolution No. 2011-25.

WHEREAS, on April 29, 2011, Jefferson County received a claim from Emergency Starting & Towing Est, LLC for alleged damage to claimant's windshield by a stone from a County Highway truck in the area of Highway 16 by Hustisford Road, Town of Ixonia on April 28, 2011, said damage allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on
Tuesday, June 14, 2011

the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2011-25 be adopted. Seconded and carried.

Mr. Braugher presented Ordinance No. 2011-07.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0445, Identification Badge Policy, of the Personnel Ordinance is repealed and recreated as follows:

HR0445 IDENTIFICATION BADGE POLICY

- A. **PURPOSE.** The purpose of this policy is to establish a system that provides constant and immediate identification of staff to customers, clients, residents, visitors and other employees. In addition, the system provides a tool for the security of County facilities.
- B. **POLICY.** It is the policy of Jefferson County to issue identification (ID) badge to each employee, volunteer, elected official of the County or State and to all temporary agency and contractor personnel. ID badges must be worn in a highly visible manner while on property owned or under the control of the County. Only the horizontal (landscape) ID badge is authorized. ID badges may not be loaned or otherwise transferred to another individual or department.

This policy applies to all employees regardless of status or classification to include students, volunteers, interns, temporary agency workers and contractor personnel. It will be effective immediately upon passage for the Sheriff's Department and courthouse employees, and implemented in stages for the remaining employees at other locations.

Sworn Law Enforcement in "plain clothes" shall be required to wear the departmental picture identification badge in a clear plastic holder on the outside of the clothing when present within the courthouse, and will not be required to obtain the County ID badge as described herein.

C. DEFINITIONS.

- 1. **Badge Request Form.** This form is necessary to obtain a new or replacement badge. It requires name, department, and ID number completed by the employee; verification of reason for badge and payment requirements, as well as verification of identification and badge issuance completed by the Human Resources Department.

2. **Identification Badge.** A plastic card displaying an employee's photograph, name, five-digit ID number and credentials, if applicable. A preferred first name may be used in lieu of the individual's legal first name. No fee or deposit is required for initial issue. Employees who sever their employment with the County must return their ID badge to their department head on their final day of work. The department head will return the badges to the Human Resources Department within 48 hours.
3. **Credentials.** Standard acronyms indicating licensure, registration, certification, or graduate degree required by the employee's position or pertinent to the work performed. Due to space limitations, no more than three acronyms may be listed on an ID badge.
4. **Temporary ID Badge.** A paper card indicating "VISITOR" that expires after 24 hours.
5. **Photo ID 'Office'.** Photo IDs will be taken at the Human Resources Department at the Courthouse. Badge issuing personnel can be reached by calling extension 8634 or 674-8634.

D. PROCEDURE.

1. OBTAINING BADGES

- a. **New Employees.** Each individual must present a valid picture I.D. along with the Badge Request Form for identity verification. A photo I.D. badge will be issued at no cost to the new employee at this time. If the employee is unable to have the permanent badge processed on the first day of employment, a temporary ID badge will be issued until the permanent badge is received.
- b. **Lost/Stolen Badge Replacement.**
 - (1) Any employee who has lost or had stolen their ID badge must go to the County Human Resources Department to get a new Badge Request Form. The individual must pay the actual replacement fee, which includes the applicable sales tax, to the Human Resources Department. Checks shall be made payable to the Jefferson County Treasurer and a receipt will be issued upon request. The individual must have a valid photo ID for identity verification prior to receiving a replacement badge.
 - (2) Any employee who has proof that their badge was stolen, i.e. police report number, will have the replacement fee waived.
- c. **Damaged Badge Replacement.**
 - (1) Due to Normal Wear: Any individual who brings a damaged badge to the County Human Resources Department will have the badge replaced at no charge. The individual will need to complete a Badge Request Form and follow the replacement/stolen procedure.
 - (2) Due to Negligence: An employee who brings a badge

damaged due to negligence will follow the replacement/stolen badge procedure, including the replacement fee.

d. **Change in Name or Credentials.** An employee needing a new badge to reflect a change in name or credentials must complete a new Badge Request Form at the County Human Resources Department and follow the replacement/stolen procedure. There is no charge for this badge reissue.

e. **Temporary Badges.** Temporary badges are authorized by the Human Resources Department or courthouse security for short term guests, vendors or visitors, temporary employees for less than 30 days, or employees waiting for their permanent badge.

2. **BADGE DISPLAY.**

a. Only ID badges approved for use by the County Human Resources Department may be used to comply with this policy.

b. ID badge holders must wear the ID badge at all times while on property owned or under the control of Jefferson County.

c. The ID badge is to be clearly visible to someone facing the wearer. The ID badge may be worn attached to a clip, in a clear plastic card holder, on a lanyard or other device leaving the card clearly visible. The ID badge must be worn horizontally so that it can be easily read.

d. ID badges must be free of decoration. The ID badge holder may display small items such as recognition pins or professional affiliation pins; but, such items must not restrict the view of the ID badge picture, name, department or credentials, or its use as a key or time-keeping card, if applicable.

e. The plastic ID badge holder may include other cards (e.g. emergency cards, timekeeping card). Such cards may not restrict the view of the ID badge and must not contain a magnetic strip (i.e. credit card) if the Photo ID badge also has a magnetic strip.

f. Keys or other means of entry into county facilities or areas of security (i.e. computers, filing cabinets, etc) shall not be worn with or attached to the ID badge or lanyard.

3. **SECURITY.**

a. Employees assigned at a county facility secured by electronic doors shall be issued a proximity ID badge. Employees may be granted access to the Courthouse from 6:30 a.m. to 6:30 p.m., Monday through Friday (excluding holidays), with the exception of second shift custodial staff, who will be granted access 2:00 p.m. – midnight, and department heads, departmental elected officials, county board chair, MIS staff, courthouse maintenance staff, and state court reporters and district attorney staff, who may be granted unlimited access. To otherwise obtain access to a secured building, the department head should notify the Human Resources Department in advance with the name(s) of

employees authorized to work outside of normal business hours. The Human Resources Director, or designee, will then grant additional access as appropriate.

- b. Employees shall not allow unknown persons to enter the facilities with them. If unknown persons are at the door waiting for entry, employees shall advise them of the hours the County is open to the public. Electronic access control doors shall not be left propped open or unattended at any time. They shall not be tampered with in any manner to bypass security.
 - c. In order to prevent unauthorized entrance to a building using an employee's ID badge, employees are responsible for reporting a lost or stolen ID badge immediately to the Human Resources Department. In addition, department heads are responsible for notifying Human Resources immediately of an employee's termination.
4. **MONITORING.** Failure to comply with this policy will subject the violator to disciplinary action. Any employee encountering an unknown person without proper identification in a nonpublic area should offer assistance. If the employee has any doubt as to the person's response or demeanor, security should be notified.

This policy not only serves as assistance to the public but is also a security measure for employees and will be taken seriously. No excuses will be accepted for not wearing the proper ID badge.

Section 2. HR0466, Nursing Mothers Support Policy, shall be created to read as follows:

HR0466 NURSING MOTHERS SUPPORT POLICY. Jefferson County recognizes a mother's responsibility to both her job and her child when she returns to work. Because of the many health benefits associated with breastfeeding, more women are electing to continue breastfeeding their infants upon return to work. Jefferson County supports this decision and is committed to enabling employees to maintain the breast feeding relationship.

In keeping with this philosophy and in compliance with certain provisions of Section 7 of the Fair Labor Standards Act, Jefferson County will provide space, reasonable break time and support to employees needing to express milk for breastfeeding for up to one year after the child's birth and subscribes to the following policy:

- A. **Employees shall be provided a place to breastfeed or express their milk.** Arrangements will be made to provide a place, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the public, and is sanitary for breastfeeding employees to express their milk during work hours. This room ideally will provide an electrical outlet, comfortable chair, and nearby access to running water. Employees may, of course, use their private office area for breastfeeding or milk expression, if they prefer. Employees in

need of an appropriate space should contact the Human Resources Department or their supervisor.

- B. **Employees shall be provided flexible breaks to accommodate breastfeeding or milk expression.** A breastfeeding employee shall be provided a flexible schedule for breastfeeding or pumping to provide breastmilk for her child. The time would not exceed normal time allowed for lunch and breaks. For time above and beyond normal lunch and breaks, appropriate accrued time must be used, or the employee may flex their time, with supervisor approval, and can come in a little early or leave a little later to make up the time.
- C. **Employees shall be provided support.**
 - 1. **A refrigerator will be made available for safe storage of expressed breastmilk, when possible.** Employees may use their own cooler packs to store expressed breastmilk, or may store milk in a designated refrigerator/freezer. Employees should provide their own containers, clearly labeled with name and date. Those using the refrigerator are responsible for keeping it clean. Please contact Human Resources for the location of a refrigerator/freezer that may be available for use.
 - 2. **Employees will be notified about the County's Nursing Mothers Support/Breastfeeding Policy.** The company's Nursing Mothers Support Policy will be communicated to staff, including methods such as the employee website, bulletin board postings, orientation sessions, etc.
 - 3. **Breastfeeding Information.** Staff members in the County Health Department (X7186) are available to provide information and assistance regarding breastfeeding questions and concerns.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braugler moved that Ordinance No. 2011-07 be adopted. Seconded and carried.

Mr. Braugler presented Resolution No. 2011-26.

WHEREAS, the Human Services Director recommends the creation of a full-time CSP II position, and

WHEREAS, a CSP II position better meets the requirements than a CSP I to successfully perform the duties in the Community Support Program, including containment of costs associated with consumers with severe and persistent mental illness, and

WHEREAS, a full-time CSP I position at Human Services is currently vacant, and

WHEREAS, flexibility is needed to be able to recruit the most qualified individual that may hold either a Bachelors (CSP I) or Masters (CSP II) degree, and

WHEREAS, the Human Services Director further recommends the ability to

hire either the newly created CSP II or the vacant CSP I position, and unfund the position not filled, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2011 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Both the vacant CSP I position and the CSP II position created are funded with Medical Assistance funding; however, the CSP II position has funding at a higher rate of reimbursement. If the CSP II position is filled, an average reduction to the tax-levy is expected to be \$1,215.75 on an annual basis and no additional funds are required in 2011. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braugher moved that Resolution No. 2011-26 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Jones, Morris, Morse, Delany).

Mr. Braugher presented Resolution No. 2011-27.

WHEREAS, the Human Services Director and the Human Services Board recommend creation of one (1) full-time, Intake/On-Call Worker position and unfunding one (1), full-time Family Resources Division Manager position, currently vacant, and

WHEREAS, the proposed Intake/On-Call position would assist in meeting the needs in the mandated areas of Child Protection Services and Emergency Mental Health by being the single point of entry into Child Protection and Juvenile Justice referrals, and

WHEREAS, the work load and reporting requirements have increased significantly in the areas of Child Protection Services and Emergency Mental Health, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2011 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Both the Family Resources Division Manager position to be unfunded and the Intake/On-Call Worker position to be created are funded approximately 43% with Medicaid and state funds. Therefore, an average reduction to the tax-levy is expected to be \$28,425.00 on an annual basis and no additional funds are required in 2011. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braugher moved that Resolution No. 2011-27 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Jones, Morris, Morse, Delany).

Mr. Braugher read Resolution No. 2011-28.

WHEREAS, Fort Health Care has proposed to provide a physician or nurse

practitioner to the Rock River Free Clinic for 32 hours per week in order to more cost effectively serve uninsured people in the county, and

WHEREAS, the Board of Health, the Rock River Free Clinic Board, and the Jefferson County Health Department Director/Health Officer, recommend the creation of a part-time, Public Health Technician (LPN) position to assist the physician/nurse practitioner provided by Fort Health Care in a public/private partnership arrangement, and

WHEREAS, this position could be scheduled up to full-time and would perform clinical duties and provide daily and scheduling assistance to the physician at the Rock River Free Clinic, and

WHEREAS, it is recognized that continued operations and increase of hours at the Rock River Free Clinic will increase access to care for low-income, uninsured patients and, therefore, decrease unnecessary emergency health issues, and

WHEREAS, it is understood the LPN position would be eliminated if clinic funding or structure is eliminated, and

WHEREAS, after due consideration, the Human Resources Committee recommends the change proposed by the Board of Health, the Rock River Free Clinic Board, and the Jefferson County Health Department Director/Health Officer.

NOW, THEREFORE, BE IT RESOLVED that the 2011 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to execute an agreement with the Rock River Free Clinic to provide the personnel above at no net cost or liability to the County.

Fiscal Note: The 2011 Adopted County Board budget includes a \$50,000 donation to the Rock River Free Clinic. 100% of the Health Department's cost for this position will be billed to the Clinic. The payroll activity and related revenues for the Health Department will be accounted for within Business Unit 4501 (Public Health). As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braughler moved that Resolution No. 2011-28 be adopted. Seconded.

Mr. Peterson moved to table Resolution No. 2011-28. Seconded and carried: Ayes 14, Noes 12 (David, Tietz, Buchanan, Zastrow, Reese, Rogers, Nass, Molinaro, Christensen, Borland, Schultz, Babcock), Absent 4 (Jones, Morris, Morse, Delany).

Mr. Mode presented Resolution No. 2011-29.

WHEREAS, in order for children to be eligible for adoption, the rights of biological parents must be terminated in accordance with law, which can be a complicated legal process, and

WHEREAS, Resolution 2010-35 adopted June 8, 2010, authorized contracting with Attorney Henry Plum to provide legal services to terminate parental rights in a number of cases, and

WHEREAS, the amount approved for 2010 was \$87,000 with grant funds to reduce the net cost to \$50,000, and

WHEREAS, the 2010 cost net of grant funds was \$15,514 with several cases still pending, and

WHEREAS, the alternate care savings on the 2 completed cases are estimated at \$109,250 with net legal expenses of \$27,137 for an overall county levy savings of \$82,113, and

WHEREAS, it is desirable to continue this program as grant funds and alternate care savings exceed the legal costs involved,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to continue the contract with Henry Plum for TPR services through July 1, 2012.

Fiscal Note: Savings from budgeted alternate care costs and grant funds should exceed the legal costs incurred.

Mr. Mode moved that Resolution No. 2011-29 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Jones, Morris, Morse, Delany).

Mr. Kuhlman read Resolution No. 2011-30.

WHEREAS, the Natural Resources Foundation (NRF), a private non-profit charitable organization, operates a program to raise money for projects in support of local conservation efforts, and

WHEREAS, the NRF program sets up endowment accounts which provide investment earnings to the named beneficiaries to be used for conservation purposes, and

WHEREAS, creation of a 100% privately funded endowment for the benefit of the Jefferson County Parks Department will serve to promote conservation and reduce the need for tax levy funds to provide maintenance for park lands in the future, and

WHEREAS, the NRF is finalizing a revision of its Agency Agreements that will allow Jefferson County to establish such an endowment without any county financial obligation, and

WHEREAS, the Parks Committee recommends that the County execute an agreement with NRF for a Jefferson County Parks endowment to be fully funded with private donations,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute an NRF Agency Agreement for the benefit of the Jefferson County Parks Department on the condition that the agreement creates no financial obligation to the County.

Fiscal Note: No county funds will be used for this purpose. After the endowment reaches \$10,000, the Parks Department will receive an expected 5% per year return on the account balance.

Mr. Kuhlman moved that Resolution No. 2011-30 be adopted. Seconded and carried.

Mr. Reese read Resolution No. 2011-31.

WHEREAS, from 2009 through 2011 Tom has donated his time to the Jefferson County Clean Sweep Program, and

WHEREAS, this donated time has saved the program an estimated \$425 per Tuesday, June 14, 2011

event for each of 3 events over the last three years, and

WHEREAS, without Tom's contribution to the Clean Sweep Program, the County would not have been able to collect drugs, electronics, and chemicals at the Public Works Department in Fort Atkinson, and

WHEREAS, Tom worked with Yerges Van Lines who donated a semi-trailer to the Fort Atkinson compost site for the collection of electronics, and since the implementation of the electronic recycling site in Fort Atkinson we have collected 87,376 pounds of electronics, and

WHEREAS, we also collected 616 pounds of drugs and 21,984 pounds of household, farm and business chemicals. This is a total of 109,976 pounds of materials or 55 tons diverted from the landfills or water/waste treatment plants and properly disposed of or recycled.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board thanks Thomas Kramp, Superintendent, City of Fort Atkinson Public Works Department for his contribution and donation of time for the last three years to the Jefferson County Clean Sweep Program.

Fiscal Note: Acceptance of this donated time has eliminated an additional cost to the Clean Sweep Program. At \$55 x five hours x 3 events = \$825 and \$150 cost of site for each of the three events = \$450, a total savings of \$1,275 has been realized from the donations.

Mr. Reese moved that Resolution No. 2011-31 be adopted. Seconded and carried.

Mr. Torres presented Resolution No. 2011-32.

WHEREAS, Governor Walker's 2011-2013 proposed budget provides for major cuts to all institutions in the University of Wisconsin (UW) System, but allows for increased management flexibilities only for UW-Madison, and further separates UW-Madison from all other UW System institutions through creation of a new UW-Madison public authority, and

WHEREAS, UW-Extension is closely tied not only to UW-Madison, but with all the UW two and four year institutions around the state, and

WHEREAS, fragmentation of the UW System will diminish UW-Extension's ability to make available the vast stores of knowledge and expertise possessed by UW System faculty and staff through UW-Extension's partnerships with 26 UW System campuses, 72 Wisconsin counties, 3 tribal governments, and other public and private organizations, and

WHEREAS, fragmentation of the UW System will jeopardize the shared research and outreach education activities between UW-Madison and UW-Extension and will eliminate a shared set of policies and procedures which aid research and teaching collaborations between institutions making it easier for information and research to be disseminated and partnerships to take hold, and

WHEREAS, the Jefferson County University Extension Education Committee and the Jefferson County Board of Supervisors believe any action breaking up the UW System puts at risk a proven and successful approach for delivering quality and effective educational and research resources throughout the state,

NOW, THEREFORE, LET IT BE RESOLVED the Jefferson County University Education Committee and the Jefferson County Board of Supervisors strongly support all UW System institutions working together through a carefully planned structure that preserves the current system or otherwise keeps the system together, which is necessary to continue to improve the fiscal and social well-being of Wisconsin citizens.

BE IT FURTHER RESOLVED a copy of resolution be forwarded to Governor Scott Walker; Senators Scott Fitzgerald and Neal Kedzie; Representatives Andy Jorgensen, Stephen Nass, and Joel Kleefisch; Kevin Reilly, President UW System; Ray Cross, Chancellor, UW-Colleges/UW-Extension; and Rick Klemme, Dean and Director, UW-Extension, Cooperative Extension.

Fiscal Note: No fiscal impact.

Mr. Torres moved that Resolution No. 2011-32 be adopted. Seconded and carried.

County Administrator Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request your confirmation of the following individual as a member of the designated Board:

Zoning Board of Adjustment:

Dale Weis, Johnson Creek, Wisconsin, reappointed to a 3 year term ending July 2014.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

County Clerk Barbara Frank read the following appointments made by County Board Chair Molinaro:

Sustainability Task Force Committee:

Kevin Wiesmann effective June 14, 2011.

Local Emergency Planning Committee (LEPC):

Chief Ray Madison, Helenville Fire Department;

Adam Bols, Frontier FS Cooperative;

Angela Swinehart, Salvation Army; and

Diana Tatili, American Red Cross,

all appointments for an indeterminate term.

The following shall be removed as members of the LEPC:

Chief Tim Whitham, Johnson Creek Fire Department; and

Samantha Wellnitz, American Red Cross.

County Board Chair Molinaro moved for the approval of the above appointments and withdrawals as printed. Seconded and carried.

Supplemental information presented at the June 14, 2011, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:40 p.m.